# INSTRUCTIONS <u>UNCONTESTED DIVORCE PACKET WITHOUT CHILDREN</u> (For the Island of Oahu)

#### WHO CAN FILE

In order to file a divorce action in the State of Hawaii, you must have been domiciled or physically present on the island for a continuous period of at least 3 months prior to the filing of the Complaint for Divorce and either you or your spouse must have been domiciled or physically present in the State of Hawaii for a continuous period of at least 6 months prior to the filing of the Complaint for Divorce. The islands are divided into separate circuits. You must meet the minimum residency requirements and file your Complaint for Divorce in the correct circuit.

- First Circuit = Oahu
- Second Circuit = Maui, Lanai, and Molokai
- Third Circuit = Hawaii (Hilo and Kona Divisions)
- Fifth Circuit = Kauai

Contact the Family Court in your circuit to obtain documents to file your divorce.

#### BEFORE YOU START

Read through this entire instruction packet before you start to fill in the documents. This packet includes instructions, information and forms needed to obtain an uncontested divorce. The instructions tell you what documents need to be completed, in what order the documents need to be file-stamped by the Court, and what you need to do to place your divorce case on the Court Calendar. The Uncontested Divorce (without children) Document Checklist contains information on how many copies of each document you need to submit and who signs the document. The checklist also helps you see what documents you have completed and what documents you still have to do.

Most uncontested divorces proceed by way of an affidavit with the Judge reviewing the documents you submit. This means that neither you nor your spouse needs to appear at a Court hearing if your documents are properly completed and all the necessary steps have been followed. Therefore it is very important that you understand what documents are needed and what you must do before the Court will grant your divorce. If the Court has any questions or concerns, you and your spouse may be required to appear at a hearing or submit more documents.

It is important for you to realize that a divorce takes time. Most of you will not be able to complete all your divorce documents

in one day. Be sure to read each document thoroughly and make sure you understand what the document says. Do not sign any document you do not understand or you do not agree with.

#### IF YOU NEED ASSISTANCE

The clerks of the Court are not permitted to provide you with legal advice or to assist you in the completion of the divorce documents.

You are strongly urged to seek the assistance of an attorney. Even if you feel that you cannot afford an attorney to represent you throughout your divorce, you are urged to consult with an attorney to discuss your legal rights and duties under the law.

You may refer to the Yellow Pages of the telephone book to obtain names of attorneys or you may call the following organization to help you:

#### HAWAII STATE BAR ASSOCIATION

Lawyer Referral Service Telephone: 537-9140

The following organizations offer assistance or self-help clinics to persons who fall within certain income brackets:

#### LEGAL AID SOCIETY OF HAWAII

Honolulu Office

Telephone: 536-4302

#### AFFORDABLE LAWYERS

(A Project of the Legal Aid Society of Hawaii)

Telephone: 527-8027

#### HAWAII LAWYERS CARE

Telephone: 528-7046

If there have been incidents of Domestic Abuse, you may want to call the following organizations to obtain assistance:

#### DOMESTIC VIOLENCE CLEARINGHOUSE AND LEGAL HOTLINE

Telephone: 531-3771

#### - STUDENTS AND ADVOCATES FOR VICTIMS OF DOMESTIC VIOLENCE (SAVD)

Telephone: 566-0661

If you and your spouse are in need of mediation services you may refer to the Yellow Pages or you may call:

#### NEIGHBORHOOD JUSTICE CENTER

Telephone: 521-6767

#### REFERENCE MATERIALS TO GUIDE YOU

The following materials located at the Supreme Court Law Library, 417 South King Street, Honolulu, Hawaii (behind the King Kamehameha Statue) may assist you:

- DIVORCE DOCUMENTS HANDBOOK (Pacific Law Institute-1996): Please note that documents in this handbook may be outdated, but it still provides information on how to fill out the basic documents.
- HAWAII DIVORCE MANUAL, 5th Ed. (1996) and HAWAII DIVORCE MANUAL, 1997 Supplement (Hawaii Institute of Continuing Legal Education)
- HAWAII REVISED STATUTES
- HAWAII FAMILY COURT RULES

#### **ON THE INTERNET**

JUDICIARY WEB PAGE (www.state.hi.us/jud)

<u>FILING FEES</u> (Cash or Money Order Only/Cashiers' Check Payable to: CHIEF CLERK, First Circuit)

Complaint for Divorce

Filing Fee: \$100.00 Surcharge: \$25.00

Additional Surcharge: \$35.00 (if either you or your spouse

have any children from this or any

other relationship)

Motion: \$-0-

#### FILE-STAMPING OF DOCUMENTS:

Refer to Uncontested Divorce (without children) Documents Checklist for a summary of what documents are required and the number of copies to be submitted with each original document. Documents are file-stamped by the Court at the following location and during the following times.

#### LEGAL DOCUMENTS SECTION

777 Punchbowl Street, First Floor

Honolulu, Hawaii

Hours: 8:00 a.m. to 4:15 p3m., Monday through Friday

#### PLACING YOUR CASE ON THE COURT CALENDAR:

Your case is ready to place on the Court Calendar when all the necessary documents have been file-stamped, the Divorce Decree signed and dated by you and your spouse, and the Certificate of Absolute Divorce or Annulment completed. Refer to the Uncontested Divorce (without children) Documents Checklist for a summary of which documents are required.

#### 1. Where:

Family Court-Court Management Office 777 Punchbowl Street, Second Floor

2. <u>Screening Days and Times</u>: The clerks will screen your documents only during the following times: (NOTE: The clerk will screen your documents to see if you have all the required documents. The clerk will not check your documents for accuracy or legal content.)

Tuesdays and Thursdays: 9:00 a.m. to 11:00 a.m. Wednesdays: 2:00 p.m. to 3:30 p.m.

#### 3. What to Bring with You:

- One (1) file-stamped copy of each of the documents
- Original and at least two (2) copies of the Divorce
- Certificate of Absolute Divorce or Annulment
- Two (2) self-addressed stamped envelopes. The Court will use these envelopes to mail you and your spouse file-stamped, certified copies of your Divorce Decree. Make sure you submit envelopes that are large enough and have enough postage for this purpose.

#### AFTER THE JUDGE REVIEWS YOUR DOCUMENTS

If the Judge grants your divorce and signs your Divorce Decree, you should receive a file-stamped, certified copy of the Divorce Decree in the mail within ten (10) working days after the review date. If you do not receive your Divorce Decree, it is your responsibility to check the disposition calendar located on the front counter at the Court Management Office. The disposition of your case cannot be given out over the telephone. If you cannot come down to check whether your case was granted or not, anyone else can check the disposition calendar for you.

If the disposition calendar says that your divorce was "GRANTED" wait a reasonable time for the Divorce Decree in the mail. If your divorce is denied or is not fully granted, you must comply with the Judge's instructions noted on the disposition calendar before your divorce can be completed.

## STEPS TO OBTAIN AN UNCONTESTED DIVORCE (Without Children)

<u>STEP 1: TO OPEN YOUR DIVORCE CASE</u> (You are the "PLAINTIFF" if you are the one filing the Complaint for Divorce and your spouse is the "DEFENDANT.")

The following documents are required to open or start your divorce case:

- 1. COMPLAINT FOR DIVORCE ("Complaint")
- 2. SUMMONS TO ANSWER COMPLAINT ("Summons")
- 3. MATRIMONIAL ACTION INFORMATION ("MAI")

If your spouse does not live on Oahu, you must also submit the following document if you will be serving your spouse by certified or registered mail:

4. MOTION AND AFFIDAVIT FOR SERVICE BY MAIL; ORDER FOR SERVICE BY MAIL (Note: Before filing this document must be brought to the Court Management Office for approval).

Take the completed originals and copies of the above documents along with required court filing fees to the Legal Documents Section (777 Punchbowl Street, 1st Floor) to be filed-stamped by the Court.

## STEP 2: SERVICE OF THE COMPLAINT AND SUMMONS ON YOUR SPOUSE AND FILING-STAMPING THE SERVICE DOCUMENT

"Service" means getting a file-stamped copy of the *Complaint* and *Summons* to your spouse (the Defendant) in the <u>correct</u> way. You must prove that your spouse was personally served with a **file-stamped** copy of the *Complaint* and *Summons* before the Court can consider granting your divorce. (Note: If your spouse does not file a written Answer to the Complaint for Divorce with the Court and does not contact you in any way within 20 days after service of the *Complaint* on your spouse, see the Uncontested Divorce by Default Section below.)

Proof that your spouse was properly served can be shown by file-stamping one or more of the following:

1. APPEARANCE AND WAIVER: If you and your spouse (the Defendant) have agreed to and signed the Divorce Decree, your spouse must sign an Appearance and Waiver. When signing the Appearance and Waiver, your spouse says that he or she has received a file-stamped copy of the Complaint and Summons and that he or she

consents to the Court granting the divorce without their presence in Court. If your spouse (the Defendant) has signed an Appearance and Waiver, no Proof of Service or Statement of Mailing needs to be filed. (Note: The Appearance and Waiver cannot be signed and dated before the Complaint is file-marked with the Court. If it is signed and dated before the Complaint is filed the Court will require you to obtain another Appearance and Waiver.)

- 2. PROOF OF SERVICE: If your spouse resides in the State of Hawaii, the Complaint and Summons must be personally served on your spouse. It cannot be mailed. The Complaint and Summons can be served by the Sheriff's Office (1111 Alakea Street, Second Floor, Honolulu) or by any person who is over 18 years old other than yourself. After service is complete, the person who served the Complaint and Summons on your spouse must complete the Proof of Service. Information regarding the date and time your spouse was served and place at which your spouse was served must be filled in. The person who served the Complaint and Summons must also sign the Proof of Service. (Note: If after service of the Complaint and Summons, you and your spouse have agreed to and signed the Divorce Decree, your spouse must also sign an Appearance and Waiver.)
- 3. STATEMENT OF MAILING: If your spouse does not live on this island, you may serve your spouse by certified or registered mail. Complete the Motion and Affidavit for Service by Mail, Order for Service by Mail and obtain the Court's approval before serving your spouse by mail. The Receipt for Certified Mail and Domestic Return Receipt or the Receipt for Registered Mail and Return Receipt must be attached to the Statement of Mailing. The Return Receipt must be signed by your spouse. (Note: If after service of the Complaint, you and your spouse have agreed to and signed the Divorce Decree, your spouse must also sign an Appearance and Waiver.)

#### <u>STEP 3:</u> <u>FILE STAMP ALL ADDITIONAL DOCUMENTS</u>

- 1. INCOME AND EXPENSE STATEMENT OF PLAINTIFF (YOU): Must be signed and dated by you not more than 60 days prior to the day you place your case on the calendar.
- 2. ASSET AND DEBT STATEMENT OF PLAINTIFF (YOU): Must be signed and dated by you not more than 60 days prior to the day you place your case on the calendar.
- 3. INCOME AND EXPENSE STATEMENT OF DEFENDANT (YOUR SPOUSE): Must be signed and dated by your spouse.
- 4. ASSET AND DEBT STATEMENT OF DEFENDANT (YOUR SPOUSE): Must be signed and dated by your spouse.

5. AFFIDAVIT OF PLAINTIFF (FOR UNCONTESTED DIVORCE): All your documents, including the Divorce Decree must be completed before this document can be filled in. Each section should be completely filled in or the Court may not grant your divorce. After completion, this document needs to be signed by you in front of a notary public.

#### STEP 4: OTHER REQUIRED DOCUMENTS

- 1. DIVORCE DECREE: Fill in each section of the Divorce Decree after you and your spouse have come to an agreement as to what will be contained your in Divorce Decree. You and your spouse must sign and date the last page of the Divorce Decree and fill in your Social Security Numbers and addresses. This document does not get file-stamped until after the Judge has reviewed all of your documents and approved and signed the Divorce Decree.
- 2. CERTIFICATE OF ABSOLUTE DIVORCE OR ANNULMENT: This Department of Health form must be obtained at the Family Court-Court Management Office. This form cannot be photocopied and it must be typed. Each box, except, 14a, 14f, 14j, 15a, 15b and 15c must be filled in. Also note that when filling in dates, the month and year entered in full (for example: Date of Birth: November 1, 1997).
- 3. TWO SELF-ADDRESSED, STAMPED ENVELOPES

#### STEP 5: PLACE YOUR CASE ON THE CALENDAR

See page 3 above.

#### UNCONTESTED DIVORCE BY DEFAULT

You can proceed by default if your spouse has not filed a written answer or response with the Court and has not contacted you within 20 days after service of the *Complaint* on him or her. The following steps must be followed after the *Proof of Service* or the *Statement of Mailing* has been file-stamped by the Court:

#### STEP 1: ADDITIONAL DOCUMENTS YOU NEED TO COMPLETE AND FILE-STAMP

- 1. INCOME AND EXPENSE STATEMENT OF PLAINTIFF (YOU): Must be signed and dated by you not more than 60 days prior to the day you place your case on the calendar.
- 2. ASSET AND DEBT STATEMENT OF PLAINTIFF (YOU): Must be signed and dated by you not more than 60 days prior to the day you place you case on the calendar.
- 3. AFFIDAVIT OF PLAINTIFF (FOR UNCONTESTED DIVORCE): All your documents, including the Divorce Decree must be completed before this document can be filled in. Each section should be completed filled in or the Court may not grant your divorce. After completion, this document needs to be signed by you in front of a notary public.

#### STEP 2: COMPLETE ADDITIONAL DOCUMENTS TO COMPLETE

- 1. DIVORCE DECREE: Fill in each section of the Divorce Decree that applies to what you want in your Divorce Decree. You must sign and date the last page of the Divorce Decree and fill in your and your spouse's Social Security Numbers and addresses. This document does not get file-stamped until after the Judge has reviewed all of your documents and approved and signed the Divorce Decree.
- 2. CERTIFICATE OF ABSOLUTE DIVORCE OR ANNULMENT: This Department of Health form must be obtained at the Family Court-Court Management Office. This form cannot be photocopied and it must be typed. Each box, except, 14a, 14f, 14j, 15a, 15b and 15c must be filled in. Also note that when filling in dates, the month and year entered in full (for example: Date of Birth: November 1, 1997).
- 3. TWO SELF-ADDRESSED, STAMPED ENVELOPES

#### STEP 3: PLACING YOUR CASE ON THE COURT CALENDAR

See page 3 above.

## Uncontested Divorce (without children) Document Checklist

This is just a checklist. For instruction on how to fill out and file the documents, please refer to the **INSTRUCTIONS** that accompany this checklist. In this checklist, "You" are Plaintiff, and "Spouse" is Defendant.

### A. FIRST: File these at the Legal Documents Branch of the Circuit Court:

Take these documents to the Legal Documents Branch of the First Circuit Court (777 Punchbowl Street, across from the Federal Building), first floor. A Court clerk will file-stamp each document, keep the original for the Court's file, and return the copies to you.

NAME OF DOCUMENT	How Many	Signed by	Comments
COMPLAINT FOR DIVORCE	original + 3 copies	You	Filing this at the Legal Documents section of the Court starts the divorce process. The Court clerk will assign a Case Number. Fill in this number on the other documents that you will file later.
SUMMONS TO ANSWER COMPLAINT	original + 3 copies	(Court clerk will sign)	Staple a copy behind each copy of the <i>Complaint for Divorce</i> before you take them to be filed.
MATRIMONIAL ACTION INFORMATION	original + 1 copy	You	
If your spouse will not sign an <i>Appearance an Answer Complaint</i> on your spouse and file one			serve the Complaint for Divorce and Summons to
PROOF OF SERVICE  OR	original + 2 copies		This document must be completed by the person who delivers the <i>Complaint for Divorce</i> and <i>Summons to Answer Complaint</i> to your spouse. It cannot be file-stamped by the Court clerk until the person who served
			the documents completes filling it out.
MOTION FOR SERVICE BY MAIL AND AFFIDAVIT; ORDER FOR SERVICE BY MAIL	original + 2 copies	You (signed before a notary public)	If your spouse lives off-island, you can send the <i>Complaint for Divorce</i> and <i>Summons to Answer Complaint</i> by certified, registered mail, return receipt requested. This form asks the Court's permission for you to do so. You must sign this document before a notary public, and submit it to the Court Management Branch.

## B. NEXT: Fill in the Case Number and file at the Legal Documents Branch:

NAME OF DOCUMENT	How Many	Signed by	Comments
INCOME AND EXPENSE STATEMENT OF PLAINTIFF	original + 3 copies	You	These documents must be dated 60 days current of the
ASSET AND DEBT STATEMENT OF PLAINTIFF	original + 3 copies	You	date you place your case on the calendar
INCOME AND EXPENSE STATEMENT OF DEFENDANT	original + 3 copies	Spouse	If your spouse did not complete these forms, you must tell this to the Court in your Affidavit of Plaintiff,
ASSET AND DEBT STATEMENT OF DEFENDANT	original + 3 copies	Spouse	paragraph 10c
APPEARANCE AND WAIVER  OR	original + 3 copies	Spouse	Your spouse must receive a file-stamped copy of the Complaint for Divorce and Summons to Answer Complaint and sign a completed Divorce Decree before your spouse can sign this document.
PROOF OF SERVICE  OR	original + 3 copies	Process server	If the Complaint <i>for Divorce</i> and <i>Summons to Answer Complaint</i> were delivered to your spouse by someone (for instance, a sheriff), the person who delivered the documents must fill this out and sign it before you can have it file-stamped.
STATEMENT OF MAILING	original + 3 copies	You	If you served the Motion for Service by Mail and Affidavit; Order for Service by Mail, Complaint for Divorce and Summons to Answer Complaint on your spouse by mail, complete this document when you receive the return receipt.

## C. LAST: Fill in the Case Number and file at the Legal Documents section:

NAME OF DOCUMENT	How Many	Signed by	Comments
AFFIDAVIT OF PLAINTIFF (FOR UNCONTESTED DIVORCE)	original + 3 copies	You (signed before a notary	This document is a sworn statement that you must sign before a notary public. It requires that you provide various information and dates. Do <b>not</b> complete this document until the other documents have been
		public)	completed.

### Take these documents upstairs to the Court Management Office:

The Court Management Office is located on the second floor. They will set the date on which a judge will review the documents. If the judge grants your divorce, you will receive your *Divorce Decree* in the mail in the envelope you provide to them.

	NAME OF DOCUMENT	How Many	Signed by	Comments
	DIVORCE DECREE (Without Children)	Original + 3 (or up to 5) copies	You <b>and</b> Spouse	Your spouse's signature is required if you are getting a divorce by agreement (and your spouse has signed an <i>Appearance and Waiver</i> ). Your spouse's signature is <b>not</b> required if you are getting a divorce by default.
	AFFIDAVIT OF PLAINTIFF (FOR UNCONTESTED DIVORCE)	1 <u>file-</u> <u>stamped</u> copy	You	
	INCOME AND EXPENSE STATEMENT OF <b>PLAINTIFF</b>	1 <u>file-</u> <u>stamped</u> copy	You	These documents must be dated 60 days current of the
	ASSET AND DEBT STATEMENT OF PLAINTIFF	1 <u>file-</u> <u>stamped</u> copy	You	date on which you place your case on the calendar
	APPEARANCE AND WAIVER OR		Spouse	Use this if you are getting a divorce by agreement.
	PROOF OF SERVICE	1 <u>file-</u> <u>stamped</u>	Process server	Use this or the <i>Statement of Mailing</i> if you are getting a divorce by default.
	OR STATEMENT OF MAILING	copy	You	Use this or the <i>Proof of Service</i> if you are getting a divorce by default.
	INCOME AND EXPENSE STATEMENT OF <b>DEFENDANT</b>	1 <u>file-</u> <u>stamped</u> copy	Spouse	If available
	ASSET AND DEBT STATEMENT OF DEFENDANT	1 file- stamped copy	Spouse	If available
	CERTIFICATE OF ABSOLUTE DIVORCE OR ANNULMENT	Original		This Department of Health form must be obtained from the Family Court-Court Management Office.
	Stamped envelope, addressed to yourself  AND	1		The Court will use these envelopes to mail you and your spouse file-stamped, certified copies of your Divorce Decree. Make sure you submit envelopes that are large enough and have enough postage for this purpose.
۵	Stamped envelope, addressed to your spouse	1		

Your divorce becomes final when the judge signs and files the *Divorce Decree*. The Court will mail file-stamped copies to you and your spouse in the stamped and addressed envelopes you provide. If you haven't received the *Divorce Decree* back within 10 days of the review date, you must go to the Court Management Office. They will tell you why the judge could not grant the divorce, and what you need to do.

#### CASE NUMBER STATE OF HAWAI'I **FAMILY COURT** COMPLAINT FOR DIVORCE FC-D NO. FIRST CIRCUIT This document is prepared by Plaintiff Attorney for Plaintiff **PLAINTIFF** (Your Full Name) Name VS. Address City, State, Zip **DEFENDANT** (Your Spouse's Full Name) Phone I, the Plaintiff, in support of this Complaint for Divorce, allege: l. Jurisdiction: I and/or my spouse, the Defendant, have lived or have been physically present in the State of Hawai'i for a continuous period of at least six (6) months and I have lived and/or been physically present on the Island of O'ahu for a continuous period of at least three (3) months immediately preceding this application. 2. Marriage: The parties (plaintiff and spouse) are lawfully married to each other. 3. Children: The parties have no children together. The parties have\_\_\_\_\_ (enter number) child(ren) under 18 together. The parties have \_\_\_\_\_ (enter number) child(ren) 18 or older together, who are dependent on them for support. The parties have \_\_\_\_ (enter number) child(ren) 18 or older together, who are <u>not</u> dependent on them for support. d. Wife has \_\_\_\_\_ (enter number) child(ren) born during the marriage, not fathered by Husband. ☐ Wife is pregnant. 4. Custody and Visitation: a. Legal custody of the minor child(ren) should be awarded to: ☐ My spouse, Defendant ☐ Me, Plaintiff ☐ Both parties jointly b. Physical custody of the minor child(ren) should be awarded to: ☐ Both parties jointly ☐ Me, Plaintiff ☐ My spouse, Defendant The parent not awarded physical custody should have: ☐ Reasonable visitation ☐ Supervised visitation d. Child support should be awarded in accordance with the child support guidelines. 5. Division of Assets: All assets my spouse and I own should be divided in a just and equitable way. 6. Division of Debts: All debts my spouse and I owe should be divided in a just and equitable way. 7. Spousal Support (Alimony): a. I am entitled to an order that my spouse pay spousal support (alimony) to me. b. $\square$ My spouse $\square$ is $\square$ is not entitled to an order that I pay spousal support (alimony) to him/her. 8. Grounds: Pursuant to HRS Section 580-41, I allege that the grounds for divorce are as follows (check one only): a. The marriage is irretrievably broken. The parties have lived separate and apart for a period of two (2) or more years under a decree of separation from bed and board or under a decree of separate maintenance. The parties have lived separate and apart for a continuous period of two (2) or more years immediately preceding the application, there is no reasonable likelihood that cohabitation will be resumed, and it would not be harsh and oppressive to Defendant, or contrary to the public interest, to grant a divorce on this ground on the complaint of Plaintiff. It is requested of the Court: That a decree be entered granting a divorce from the bonds of matrimony and granting the relief requested above, all as alleged and as may be appropriate and in accordance with the evidence and the law, and other relief as the Court deems proper in this case. I declare, under penalty of perjury, that the statements made herein are true and correct to the best of my knowledge, information and belief.

12/97 . COMPLAINT FOR DIVORCE 1F-P-163

PLAINTIFF'S SIGNATURE

DATE

STATE OF HAWAI'I FAMILY COURT FIRST CIRCUIT	l	IMONS R COMPLAINT	CASE NUMBER  FC-D NO.	
VS.	PLAINTIFF (Full Name)  DEFENDANT (Spouse's Full Name)	This document is prepared     Plaintiff		
this Summons upon you, exclusive	of the date of service.	•	nt within 20 days after service of cation or address.	
Your written answer must be filed with the Chief Clerk of this Circuit at the following location or address.  Kaʻahumanu Hale 777 Punchbowl Street Honolulu, Hawaiʻi 96813				
attorney, upon the Plaintiff at the ad	dress shown on the Complanswer within the 20-day	aint. time limit, further action may	Plaintiff is not represented by an be taken in this case, including	
THIS SUMMONS SHALL NO PREMISES NOT OPEN TO THE PERMITS, IN WRITING ON FAILURE TO OBEY THE SUDGMENT AGAINST THE	OT BE PERSONALLY DI THE PUBLIC, UNLESS A N THE SUMMONS, PERS SUMMONS MAY RESUI	ELIVERED BETWEEN 10:0 A JUDGE OF THE DISTRIC' SONAL DELIVERY DURIN LT IN AN ENTRY OF A DE	T OR CIRCUIT COURTS G THOSE HOURS.	



DATE

CLERK OF COURT

STATE OF HAWAI'I FAMILY COURT	MATRIMONIAL INFORMA				CASE NUMBER  FC-D NO.					
FIRST CIRCUIT				ШЛГ	- Or	XIVIA I ION		DATE EU ED		
PLAINTIFF						REPARED: PLAINTIFF DEFENDANT		DATE FILE	D	
DEFENDANT						ATTORNEY FOR PLATTORNEY FOR DE				
NATURE OF CASE  ☐ DIVORCE ☐ SEPARATION	□ ANN	NULMENT	г 🗆 С	THE	R					
ITEM			WI	FE				HUS	BAND	
FULL NAME										
BIRTH OR MAIDEN NAME										
ADDRESS STREET, APT. NO.										
TOWN, STATE, ZIP COUNTY										
PHONE	HOME			WC	ORK		HOME		WORK	
SOCIAL SECURITY NUMBER										
DATE OF BIRTH										
PLACE OF BIRTH (State or Country)										
RACE										
HIGHEST GRADE COMPLETED										
HAWAII RESIDENT SINCE										
CIRCUIT RESIDENT SINCE										
PRIMARY EMPLOYER (Name and Address)										
JOB TITLE										
WORK SCHEDULE										
LENGTH OF SERVICE										
GROSS MONTHLY INCOME (All Sources)	Prim	nary	Secoi	ndary	·	Welfare	Primary		ondary	Welfare
DATE OF THIS MARRIAGE	DATE						COUNTY / S	TATE		
DATE OF SEPARATION  NOT SEPARATED	DATE						COUNTY / S	TATE		

MATRIMONIAL AC	TION INFORM	ATI	ON (Cont	inued)				CASE NUMBER	
			•	,				FC-D NO.	
	FROM	T	TO		TERMINATE	_	,	STATI	======================================
	MONTH/YEAR	М	ONTH/YEAR	DIVORCE	ANNULME	ENT	DEATH		_
WIFE'S PRIOR MARRIAGES		<u> </u>							
WARRIAGES		<u> </u>			<u> </u>				
		<u> </u>		<del> </del>	<u> </u>				
HUSBAND'S PRIOR MARRIAGES		<u> </u>				$\dashv$			
				<u> </u>					
	CHILDREN	l: ALL	. CHILDREN OF	EITHER PAR	TY FROM YO	DUNG	EST TO OLDE	ST	
CHILD'S FULL N		M/F	BIRTHDATE	LE E PA	EGAL RENT JSBAND, WIF	P C	PRESENT	SCHOOL AND	GRADE
CHILDREN'S PRESENT ADDRES	SS:	INFC	DRMATION R	EQUIRED	FOR CUS	<u> 1076</u>	ΟΥ		
	S WHERE AND PERSONS	3 WITH	WHOM THE CH	IILDREN HAV	E LIVED WIT	THIN	THE LAST FIVE		TO
ADDRE	SS			CA	RETAKERS			FROM MONTH/YEAR	TO MONTH/YEAR
WIFE ☐ IS ☐ IS NOT PREGNA	ANT. EXPECTED DELIV	/ERY [	DATE:						
THE UNDERSIGNED SO	OLEMNLY AND SINCE	RELY	DECLARES, U					THE STATEMENTS MA	DE HEREIN ARE
DATE	SIGNATURE								

STATE OF HAWAI'I FAMILY COURT FIRST CIRCUIT	APPEARANC	CE AND WAIVER	CASE NUMBER FC-D NO.
VS.	PLAINTIFF (Full Name) DEFENDANT (Full Name)	This document is prepared by Plaintiff Defendant Name  Address  City, State, Zip Phone	Atty. for Plaintiff Atty. for Defendant
action, submit myself to the Coulombia a signed agreement incide a form of Decree which is a form of Decree which is a form of Decree which is consent to a hearing of the so long as the Decree issued in Court, I request to be notified.  I understand that I am not reopposition from me to proceed alter our agreement.	art's jurisdiction, and hat lent to divorce. I have approved by sign complaint by a judge at corporates the provision equired to sign this pape with the above-entitled accept the United States, in the service of the United States, in	ve agreed with the Plaintiff ature.  any time without further not is I have approved. If such and that by doing so I am matter at this time unless that the states.  but I do not request a stay of the states.	Decree is not entered by the permitting the Court without here is reason for the Court to
DATE DEFENDA	NT'S SIGNATURE		

12/97 APPEARANCE AND WAIVER 1F-P-332

STATE OF HAWAI'I  FAMILY COURT  FIRST CIRCUIT		OOF OF RVICE	CASE NUMBER FC-D NO.
VS.  I served a certified copy of each doc	PLAINTIFF (Full Name) DEFENDANT (Full Name)	This document is prepared Plaintiff Attorney for  Name Address City, State, Zip Phone	r Plaintiff
PERSON(S) SERVED	DATE	TIME	PLACE
	DOCUMENT	TS SERVED	
☐ Complaint ☐ Summons ☐	Notice to Attend Kids I	First II	
☐ Motion and Affidavit for Pre-Dec	ree Relief and Attacheme	ents	
☐ Motion and Affidavit for Post-De	cree Relief and Attachme	ents	
<u> </u>			
PLEASE E	XPEDITE RETURN OF	F SERVICE TO FAMILY	COURT
DATE POLICE OFFI	CER'S SIGNATURE	BADGE ID NUMBER	
DATE OTHER SERV	ING OFFICER'S SIGNATURE	NAME OF SERVING OFF	CER
☐ UNSERVED DOCUMENTS: I cellocate the person to be served, and tunserved.	rtify that, despite due and herefore the attached do	diligent search, I was unab cuments are being returne	le to d as

PROOF OF SERVICE 1F-P-140 FORM NO. 073918 (12/98)

STATE OF HAWAI'I FAMILY COURT FIRST CIRCUIT	_	T OF MAILING "1" AND "2"	CASE NUMBER FC-D NO.
VS.	PLAINTIFF (Full Name) DEFENDANT (Full Name)	This document is prepared by Plaintiff Atty. for Plaintiff Name  Address  City, State, Zip  Phone	by if
I REPRESENT THAT I caus Complaint; and Motion for restricted delivery to:	Service by Mail a	ach of the Complaint For I nd Affidavit; Order fo	Divorce; Summons to Answer or Service by Mail; and nail, return receipt requested,
At the time of mailing, the return receipt attached as Exhibit	Defendant' City/Sta Defer eceipt attached hereto ast "2" was received.	s Address ate/Zip adant	xed and dated. Thereafter, the
DATE PLAINTIFF	'S SIGNATURE		

EXHIBIT "1"

EXHIBIT "2"

## CASE NUMBER STATE OF HAWAI'I INCOME AND EXPENSE STATEMENT **FAMILY COURT** ☐ Plaintiff ☐ Defendant FC-D NO. FIRST CIRCUIT This document is prepared by ☐ Plaintiff ☐ Defendant ☐ Atty. for Plaintiff ☐ Atty. for Defendant **PLAINTIFF** (Full Name) Name VS. Address City, State, Zip DEFENDANT (Full Name) Phone Occupation: Job title Employer: Length of service: \_\_\_\_\_ months/years. Income Tax Withholding based on: \_\_\_\_\_\_ dependents. **INCOME** Gross income. Paid: □ monthly, □ 2 times per month, □ every 2 weeks, □ weekly □ or other \_\_\_\_\_ Payroll deductions per pay period: Fed. income tax ...... \$\_\_\_\_\_ State income tax ...... \$\_\_\_\_\_ FICA (Social Security) ...... \$\_\_\_\_\_ a) Net per pay period...... \$ \_\_\_\_\_ Per month ...... \$ \_\_\_\_\_ Other: Retirement/401K ..... \$\_\_\_\_\_\_ Credit Union ...... \$ \_\_\_\_\_\_ Direct Deposit ...... \$\_\_\_\_\_ Income Assignments ......\$ Support Payments ...... \$\_\_\_\_\_ Medical Insurance ..... \$\_\_\_\_ b) Take home per pay period ...... \$ \_\_\_\_\_ Per month ....... \$ \_\_\_\_\_ Other regular monthly income, (rental income, 2nd job, interest, child support, welfare, food stamps, and any other source.) Gross monthly receipt ...... \$\_\_\_\_\_ Total Monthly Income (Add per month income from lines a and c above)\$\_\_\_\_\_

Do not list expenses w	which are paid by payroll deduction		
Housing, expenses per rent, mortgage, ag	reement of sale	\$	
insurance if not in	cluded above	\$	
Real Property tax	es (if paid separately)	\$	
	er, elec., telephone etc	\$	
Transportation, expen	ses per month:	¢	
Lar payment, leas	e, rentalcle	\$	
Maintenance (ren	airs)		
Operating (gas, oi	1 & tires)	\$	
Total Housing and Tra	ansportation expenses		\$
Debt service (all mont	hly payments, eg. credit cards, cha	rges, finance company, person	al loans)\$
Personal Expenses per	month:	Self	Children No.( _ )
Food		\$	\$
Clothing		\$	\$
	al		\$
Laundry & Clean	ing	\$	\$
			\$
	es etc)		\$
	ood)		\$
Household		\$	\$
Bus (on monthly	pasis)	\$	\$
Other (	<u></u>	\$	\$
Payment to others	for dependent care		<b>\$</b>
Sub Total	S	\$	\$
Total Personal ex	penses	\$	
Grand Total expe	nses: Housing, Trans., Debt & pers	onal	\$
Savings, < Deficie	ncy>: Income minus Expenses		\$
_			
	tail where savings are invested, or ndicated in this income and expens		
the level of spending i	ndicated in this income and expens	se statement. (Ose separate sne	et il more space is needed.)
	<u>CERT</u>	<u>IFICATION</u>	
	er the penalty of perjury that I have	ve supplied the information us that the information is accurate	
Statement and have re	viewed this statement and i certify	that the information is accurate	-,

FORM NO. 073917 R12/97 INCOME & EXPENSE STATEMENT 1F-P-081

STATE OF HAWAI'I  FAMILY COURT  FIRST CIRCUIT		EBT STATEMENT ndant	CASE NUMBER FC-D NO.	
VS.	PLAINTIFF (Full Name)  DEFENDANT (Full Name)	This document is prepared by Plaintiff Defendant Name  Address  City, State, Zip  Phone		Defendant
<ol> <li>Cash (on hand or held by</li> <li>CREDIT UNION ACC</li> </ol>	y others for me)	\$		
<u>Name</u>	Title (H,W,J)	Credit Balance	Debt Balance	
3. BANK AND SAVINGS Company & Branch	ACCOUNTS: (Include Type of Account	de Trustee Accounts)  Title (H,W,J)	Current Balance	
Сопрану & Бланси	Type of Account	11110 (11,77,90)	Ситен вагансе	
4. <b>SECURITIES:</b> (Stock	es, Bonds, Mutual Funds	, Certificates of Deposit, etc.	)	
<u>Company</u> <u>Title (</u>	(H,W,J) Date of Acquisit	tion <u>Cost</u> <u>Market Valu</u>	Debt Owed Against	

	<u>Year</u>	<u>Make</u>	Title (H,W,J)	Currrent Mark	set Value <u>De</u>	ebt Owed Against
. ]	REAL PROPE  Address	ERTY:  Fee or Lease		ate of uisition Cost	Current Gross Value	Total Debt Owe
	LIFE INSURA  Company P		Amount Beneficiar	Title <u>y (H,W,J)</u>	Cash Value	Debt Owe Against
	RETIREMEN <sup>®</sup>	T; PENSION; PRO	FIT SHARING AC	COUNTS:  Years in Plan		Total Value
			Le (Eurniture Hou	sehold Effects	, Art, Stamps	s Coins Too

Description	Trustee/s	Beneficiaries	<u>Value</u>	Debt Owed Against
		nclude those listed parts and per		and 10 above, in
Creditor	Debtor (H,W,J or Other)	Mo./1 Security Debt Inc	r. Total	Minimum Monthly Payment
Total Daht in Wife	'a Nama Alana.			
		CERTIFICATION		
Debt Statement an		CERTIFICATION jury that I have supplied atement and I certify that		
Debt Statement an and correct.		jury that I have supplied atement and I certify that		

STATE OF HAWAI'I FAMILY COURT FIRST CIRCUIT	AND A	SERVICE BY MAIL FFIDAVIT; SERVICE BY MAIL	CASE NUMBER FC-D NO.
VS.	PLAINTIFF (Full Name) DEFENDANT (Full Name)	This document is prepared to Movant Atty. for Movant Name  Address  City, State, Zip  Phone	
The undersigned party to this act	ion moves for an order autho	BY MAIL AND AFFIDAVIT orizing service by registered or cer and belief the adverse party is ou	
MOVANT'S SIGNATURE	ARY PUBLIC'S SIGNATURE		MY COMMISSION
SUBSCRIBED AND SWORN TO BEFORE ME THIS DATE:	ART PUBLIC 5 SIGNATURE		EXPIRES:
STA	TE OF HAWAI'I, FIRST JUDIO	CIAL CIRCUIT	
	ORDER FOR SE	RVICE BY MAIL	
It appears that service by mail is made by forwarding certified co   Complaint Summor   Motion and Affidavit for Pre   Motion and Affidavit for Pos   Income and Expense Statemer   and of this Order to the Plaint receipt requested and a direction   Plaintiff Defendant of the be equivalent to personal service	pies of the  ns -Decree Relief and Attac t-Decree Relief and Attac ent; Asset and Debt State  tiff  Defendant by regi to deliver to addressee of above document(s) sent i	hments chments ment  stered or certified mail with re only and that actual receipt by n accordance with this Order	eturn y the shall
	y proces	and of the date of too	- I ···
DATE CLERK OF THE COU	RT		

FAMILY COURT

## **AFFIDAVIT OF PLAINTIFF**

$I \cap$	ASE	NII I	MBER
1 (	AOE.	INU	IVIDER

FIRST CIRCUIT	(FOR UNCONTE	ESTED DIVORCE)	FC-D NO.
VS.	PLAINTIFF (Your Full Name)  DEFENDANT our Spouse's Full Name)	This document is prepared by Plaintiff Atty. for Plaintiff  Name  Address  City, State, Zip  Phone	
	ed action, being first dul	y sworn on oath, deposes an	nd says that:
3b. Certified or Registered registered mail. A State Defendant on receipt.  3c. Appearance and Waive and signed an Appear signature on the Appear Signature on the Affid.  4. Default.  4a. More than twenty (20) and Summons on the Neither Plaintiff nor 1	him/herself. by the attorney named about was made by: Proof of Service or Affid with the Complaint and legal documents.  I Mail: The Complaint ement of Mailing or Affid have been file have been file and waiver on arance and Waiver on arance and Waiver.  I days have passed since Defendant. No response Plaintiff's attorney has a fendant's attorney concertified.	avit of Service has been filed Summons on	by a person  apon Defendant by certified or nal return receipt signed by the endant's signature on the return  f the Complaint and Summons aintiff recognizes Defendant's   nt d. on n-

FAMILY COURT FIRST CIRCUIT

### AFFIDAVIT OF PLAINTIFF (FOR UNCONTESTED DIVORCE) PAGE TWO

CASE NUMBER

FC-D NO.

5a. C	<ul> <li>diction: (Check all that apply)</li> <li>Plaintiff had been domiciled or physically present on the Island of O'ahu for a continuous period of at least 3 months prior to the filing of the Complaint for Divorce.</li> <li>Plaintiff had been domiciled or physically present in the State of Hawai'i for a continuous period of at least 6 months prior to the filing of the Complaint for Divorce.</li> <li>Defendant had been domiciled or physically present in the State of Hawai'i for a continuous period of at least 6 months prior to the filing of the Complaint for Divorce.</li> </ul>
6. Defe	ndant resides in (city, state),(State)
	parties were married on
	parties last lived together in (city, state), on,
9. Plain	tiff believes that the marriage is irretrievably broken because:
10. <u>Finar</u>	ncial statements:
b s	Plaintiff signed Income and Expense and Asset and Debt Statements on
10b. 🗆	Defendant signed Income and Expense and Asset and Debt Statements on  Plaintiff recognizes Defendant's signature on said documents.
10c. 🗆	Defendant's Income and Expense Statement and Asset and Debt Statement are not filed because:
	tiff has carefully reviewed the proposed decree and agrees to the alimony, division of property and other isions as provided in the proposed decree.
12. Plain	tiff signed the proposed decree. $\square$ Plaintiff recognizes Defendant's signature on the decree.
13. Wife	wishes to resume the use of her $\square$ birth surname $\square$ former married name and be known as:
14. Husb	pand wishes to resume the use of his $\square$ birth surname $\square$ former married name and be known as:
15a. 🕻	<ul> <li><u>uage Comprehension:</u></li> <li>Plaintiff fully understands the English language.</li> <li>Although Plaintiff does not fully comprehend written English, this document has been explained to him/her by and based on that explanation Plaintiff understands this document.</li> </ul>
16. Plain	tiff requests that the court grant this divorce and enter the decree without his/her appearance in court.
	tiff has read this document and signs it voluntarily and without coercion and duress and not because he/she cold to sign it.

FAMILY COURT FIRST CIRCUIT

## AFFIDAVIT OF PLAINTIFF (FOR UNCONTESTED DIVORCE) PAGE THREE

FC-D NO.

	Wife is not pregnant.	and $\square$ is $\square$ is not the father
	d(ren):  Plaintiff and Defendant have no children together.  The parties have children together. The complete name and birthdate of from the oldest to the youngest child (including adult child(ren)):	each are listed as follows
<u>Na</u>	<u>Name</u> <u>Da</u>	ate of Birth
		(Mo/Day/Yr) (Mo/Day/Yr) (Mo/Day/Yr) (Mo/Day/Yr) (Mo/Day/Yr) (Mo/Day/Yr)
19c. 🗖	There is/are child(ren) conceived during the marriage fathered by someone o name(s) and date of birth is/are listed as follows:	ther than husband. Their
Na	Name <u>Date of Birth</u> <u>Judgmen</u>	t of Paternity entered
	(Mo/Day/Yr)	
	or Pending Custody Proceedings:  I have not participated in any capacity in any law suit or proceeding in any state of the minor children of the Plaintiff and Defendant together. I have no information proceeding or of any person not a party to this proceeding who has physical or	on of any pending custody custody or claims to have
20b. 🖵		Defendant together.
	Case Name:  Case Number:  Location of Court:  Date Filed: (Mo/Day/Yr)  Date Concluded: (Mo/Day/Yr)  Type of Case:	
20c. □	_ ' ' -	
	1, po 01 cuso.	

FAMILY COURT FIRST CIRCUIT

### AFFIDAVIT OF PLAINTIFF (FOR UNCONTESTED DIVORCE) PAGE FOUR

CASE NUMBER

FC-D NO.

	TAGETOOK	
21.  Plaintiff agrees to the cust decree.	tody arrangement and child support amounts as p	rovided in the proposed divorce
accurate, to the best of Support Guidelines Work 22b.  Proposed child support	the information provided in the completed Child S f the Plaintiff's knowledge and proposed child suporksheet.  rt varies from the Child Support Guidelines Wornces:	port is consistent with the Child
23. Kids First: 23a.	st II Program (Wednesday Night) on from atto	(Mo/Day/Yr) .
	110111 attu	Ending the Kids Pirst II Program.
24. • Other:		
Plaintiff declares that he/she understands the Affidavit and knows and understands the conte	it his/her signature under oath before a notary public is his/her ents and that these statements are true, correct and complete to	solemn statement that he/she read this the best of his/her knowledge and belief.
PLAINTIFF'S SIGNATURE		
SUBSCRIBED AND SWORN TO	NOTARY PUBLIC'S SIGNATURE	MY COMMISSION EXPIRES:
BEFORE ME THIS DATE:		
IN, Hawaiʻi	STATE OF HAWAI'I	

STATE OF HAWAI'I	DIVORC	E DECREE	CASE NUMBER
FAMILY COURT FIRST CIRCUIT		t Children)	FC-D NO.
	PLAINTIFF (Full Name)	This document is prepared I	by  Atty. for Plaintiff  Atty. for Defendant
VS.	(Full Name)	Address	
	DEFENDANT (Full Name)	City, State, Zip Phone	
Presiding Judge			Date of Hearing
full consideration of the evidence, the to a divorce from the bonds of matrin is referred to as Husband Wife IT IS HEREBY ORDERED, ADJU.  1. Decree: A decree of divorce is g	Court finds the material aller nony. The Court has jurisdicted, and Defendant is referred SUDGED AND DECREED to tranted to Husband Will to the status of single personal results.	gations of the Complaint for Dirtion to enter this Divorce Decre to as Husband Wife.  that:  ife. The bonds of matrimony betons. Either party is permitted to material to mate	ee. In this Divorce Decree, Plaintiff
☐ in one amount of ☐ in two equal insta Alimony shall continue f Alimony shall terminate Alimony ☐ shall ☐ shall The foregoing shall be su  4. Bank Savings, Checking, Credit II ☐ 4A. There are none. ☐ 4B. Each is awarded those tit ☐ 4C. Husband is awarded: ☐	yment on the day of l pay to law Husband law Wife s by the by the lllments of s be for months and termina upon the death of either Husl not terminate upon the reciplification to the further order of the Union Accounts and Securities led in their name alone.	e alimony of \$ day of each month.  by the and days ate with the payment due sband or Wife.  ipient's remarriage.  The Family Court.  ies (Stocks, Bonds, Mutual Fundament)	

		Each party is awarded the vehicles titled in their name alone.  Husband is awarded:
	5D.	Wife is awarded:
		Necessary transfer documents shall be signed no later than ten days following the filing of this Divorce Decree. If either party fails to do so, then the Director of Finance of the City and County of Honolulu is authorized and directed to transfer the ownership of vehicle(s) if requested to do so.
$\Box$ 6	6A.	Neither party owns any interest of any kind in any real property.  The real property shall be divided as follows:
	7A. 7B.	surance: There is none.
. Reti	7A. 7B. 7C. irem 8A. 8B.	Surance: There is none. Each party is awarded the life insurance policy(ies) now held on their life, together with any cash value therein and subject to any debt thereon. The life insurance shall be divided as follows:
. Reti	7A. 7B. 7C. iirem 8A. 8B. 8C.	There is none. Each party is awarded the life insurance policy(ies) now held on their life, together with any cash value therein and subject to any debt thereon. The life insurance shall be divided as follows:  nent Accounts: There are none. Each party shall keep their own. The retirement accounts of the parties shall be divided as follows:
. Reti	7A. 7B. 7C. irem 8A. 8B. 8C. Otho	Surance: There is none. Each party is awarded the life insurance policy(ies) now held on their life, together with any cash value therein and subject to any debt thereon. The life insurance shall be divided as follows:  ment Accounts: There are none. Each party shall keep their own.

former married name and shall be known hereafter as are former married name and shall be known hereafter as .
former married name and shall be known hereafter as
$\Box$ former married name and shall be known hereafter as
former married name and shall be known hereafter as
former married name and shall be known hereafter as
Signature of Defendant
SS#
Address:
Date Defendant Signed Decree:
Signature of Attorney for Defendant