

INFORMATION FOR CHANGE OF NAME OF A MINOR CHILD

IMPORTANT NOTICE COURT PERSONNEL CANNOT GIVE LEGAL ADVICE. READ THIS ENTIRE INFORMATION SHEET.

Please type or print each form in black ink. The forms must be signed and dated in the presence of the clerk of court or a notary public. Return the forms to the office of the clerk of court where you intend to file.

To file for a change of name of a minor child:

- ?? The minor child must be a resident for 30 days or more of the county in which you are filing the petition.
- ?? You must pay a filing fee.
- ?? The following forms are included in the forms packet (some forms may not be needed in your case):
 - ?? Form JDF 421: Petition for Change of Name of a Minor Child
 - ?? Form JDF 423: Consent of Non-Custodial Parent, OR
 - a) You provide a death certificate of the non-custodial parent, OR
 - b) Proof of notice by certified mail with return receipt filed with the court at least ten days prior to the hearing. (At least ten days prior to the hearing, the non-custodial parent must be advised of the date, time and location of the hearing and the right to appear.) (Form JDF 422: Notice to Non-Custodial Parent.)
 - c) If the location of the non-custodial parent is unknown, you may ask the court to order publication of the notice in a newspaper. (Form JDF 424: Request to Publish Notice and Order, and Form JDF 425: Notice to Non-Custodial Parent by Publication.)
 - ?? Form JDF 426: Order for Change of Name of a Minor Child. After the order is entered, the change of name must be published, except for provisions stated in §§ 13-15-102(2)(a) to (2)(c), C.R.S. (Form JDF 427: Public Notice.) See the clerk of court for further instructions and additional costs.

Contact the clerk of court where you plan to file the change of name for further instructions specific to that court.