

**WITHHOLDING ORDER  
PAYMENT OF CHILD SUPPORT**

Case Number

IN THE \_\_\_\_\_ COURT OF \_\_\_\_\_ COUNTY,  
ALABAMA

STATE OF ALABAMA, ex rel.

v.

\_\_\_\_\_  
Defendant's Employer

\_\_\_\_\_  
Defendant's Social Security Number

\_\_\_\_\_  
Employer's Address

This Order for Withholding for payment of child support is entered pursuant to the provisions of §30-3-61 or §30-3-62 or §25-4-152, *Code of Alabama* 1975, as a means of child support enforcement.

It is therefore ORDERED by this Court as follows:

1. The Defendant is Ordered to pay the sum of \$ \_\_\_\_\_ per \_\_\_\_\_ as current continuing child support and \$ \_\_\_\_\_ per \_\_\_\_\_ toward the total arrearage of \$ \_\_\_\_\_.
2. The Defendant's present employer or any future employer or the Department of Industrial Relations is hereby ordered to withhold from income/benefits due or to become due said defendant \$ \_\_\_\_\_ for current continuing child support.  
The employer/Department of Industrial Relations is also required to withhold \$ \_\_\_\_\_ per \_\_\_\_\_ for Arrearages which total \$ \_\_\_\_\_. TOTAL AMOUNT TO BE WITHHELD \$ \_\_\_\_\_, BUT NOT EXCEED \_\_\_\_\_ % OF DEFENDANT'S DISPOSABLE EARNINGS/BENEFITS. Should the total amount ordered withheld exceed the percentage of the defendant's disposable earnings/benefits, the priority of Withholdings is as follows:  
\_\_\_\_\_  
\_\_\_\_\_

The employer/Department of Industrial Relations shall remit the total amount deducted MONTHLY to \_\_\_\_\_ (payee) within the ten (10) days of the date the defendant is paid the pay check from which the support is withheld. If the defendant/employee's pay periods are at intervals which are more frequent than once each month, the employer may withhold at each pay period an amount cumulatively sufficient to equal the total monthly support obligation and remit such amount withheld at each pay period to \_\_\_\_\_ (payee), within ten (10) days of the date the defendant is paid the pay check from which the amount is withheld. When the total arrearage(s) have been withheld and remitted to the above-named payee DEDUCT ONLY CURRENT, CONTINUING SUPPORT until further instructed by this Court.

3. All payments made by the employer/Department of Industrial Relations shall be made payable to the above payee at (address) \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ who shall make distribution of said payments in the following manner:  
\_\_\_\_\_  
\_\_\_\_\_

4. This Order shall be binding upon the defendant's employer/any successor employers/Department of Industrial Relations fourteen (14) days after service pursuant to the Alabama Rules of Civil Procedure and shall remain effective until further order of the Court.

5. A copy of this Order shall:

G Be served immediately upon the defendant's employer/Department of Industrial Relations at (address) \_\_\_\_\_

by G personal service by G certified mail.

G Remain in the Court's file until such time as an affidavit may be made by the obligee or obligor for service of such order.

**WITHHOLDING ORDER PAYMENT OF CHILD SUPPORT (Continued)**

6. Costs of entering this order for income withholding are: ☐ Not applicable ☒ Taxed against plaintiff ☐ Taxed against defendant ☐ waived.

Additional costs may be incurred and the Clerk is authorized to tax same if this order is served at a later date.

7. The defendant, the defendant's employer/any future employer/or the Department of Industrial Relations as required by law, must notify \_\_\_\_\_ at (address) \_\_\_\_\_ of any changes in employment or termination of income/benefits.
8. The employer shall not use this Order as a basis for the discharge of the defendant/employee.
9. This order shall not under any circumstances be waived by mutual agreement of the parties to the case.
10. An employer/successor employer/Department of Industrial Relations who willfully fails or refuses to withhold or pay the amounts as ordered may be found to be personally liable to the obligee for failure to answer or withhold and in such cases conditional and final judgment for the amounts ordered to be withheld may be entered by the Court against the employer.
11. When the support payments are ordered paid directly to the clerk of this court, there shall be paid an additional \$1.00 administrative fee as provided in §12-19-26, *Code of Alabama* 1975, with each periodic payment.

[illegible]

The Clerk is hereby directed to mail a copy of this order to the Clerk of the \_\_\_\_\_ Court of \_\_\_\_\_ which entered the original Order of support, and to further notify the Clerk when this Withholding Order is served upon an employer/Department of Industrial Relations and withholdings are to commence in accordance with §30-3-62(g) or §25-4-152, *Code of Alabama* 1975.

DONE this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

Judge