

Alaska Department of Revenue
Child Support Enforcement Division

Please Reply To:
CSED, MS «CTEAM»

550 W. 7TH Ave., Suite 310
Anchorage, AK 99501-6699
www.csed.state.ak.us

TO:

Date:

Case ID:

REQUEST FOR MODIFICATION OF JUDICIAL SUPPORT ORDER
(Alaska Administrative Code 15:125.316)

I request the Child Support Enforcement Division (CSED) review the support order in the above case using the child support guidelines set out in Alaska Civil Rule 90.3. I understand:

1. I may be required to provide income information requested by CSED.
2. A modification will require a medical support order and proof of health insurance coverage for the children if insurance is available to either the payor or payee at a reasonable cost. Proof of coverage by the Indian Health Service or military insurance like CHAMPUS or TRICARE, may fulfill the requirement of medical coverage for the children. The cost of insurance is divided equally between the parties. CSED will add half the cost of the custodial parent's health insurance premium to the monthly child support obligation of the non-custodial parent if the custodial parent pays the insurance premium. If the non-custodial parent pays for the cost of the insurance CSED will subtract 50% of the premium cost from the monthly support obligation.
3. When the support order is reviewed, CSED will calculate the child support obligation using the child support guidelines from Civil Rule 90.3. CSED will file a motion in court to modify the child support order if:
 - Post majority support is needed;
 - A medical support order is not in effect;
 - The child support award calculated is at least 15 percent more or less than the amount of support obligation that is set out in the outstanding support order; or
 - There is a change of custody and the children are on Public Assistance.

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4. The motion will include a notice that states where and when the parties may file written opposition or respond to the motion. If you have any questions, leave a message for the Review and Adjustment section at (907) 269-6928.

5. If a motion is filed in court, we will be represented by the Department of Law. There is no attorney-client relationship between the Department of Law's attorneys and either party. Both parties are entitled to be represented by their own attorneys at their own cost.

_____	_____	_____	_____
Signature	Date	Home Phone	Work Phone
_____	_____	_____	_____
Printed Name	Address	City	State Zip