

Filing Procedure

After all of the above mentioned forms are filled out and put together in the correct order, take them to your county's civil courthouse and file them with the Clerk of Superior Court. (Wake County filing procedure) The clerk will finish walking you through the filing process. In Wake County, you will need to ask the clerk for a NOTICE OF ASSIGNMENT CARD. Check with your local Clerk of Court to determine whether or not you need to fill out this form. Directions for filling out the NOTICE OF ASSIGNMENT CARD.

The cost of filing a divorce in North Carolina is \$80.00. The courts DO NOT accept personal checks. You may pay the filing fee in the form of cash, a money order, or a certified check made out to the Clerk of Court's office in the county you are filing in.(Wake County)

When you file your forms at the Clerk of Court's office, the Clerk will assign a case number to your case. The Clerk will stamp this number on the COVER SHEET, the COMPLAINT, the SUMMONS, the JUDGMENT, and the copies of these documents. The file number will include the year you are filing in, 00 if you are filing in 2000; the type of case it is, CVD for civil docket; and the number assigned to your case. Example: 00-CVD-567. This process may vary slightly depending on the county you are filing in, but the case numbers will be assigned in the same way.

At the time you file your papers with the Clerk of Court, you will receive a NOTICE OF DIVORCE HEARING, which will have directions printed on it for the process you need to follow to finish your divorce. Follow those directions exactly and you will not have any difficulties in completing your divorce. The Wake County Notice of Hearing instructions will vary from the instructions in other counties.