

INSTRUCTIONS FOR FLORIDA SUPREME COURT APPROVED FAMILY LAW FORM  
12.982(f),  
PETITION FOR CHANGE OF NAME (FAMILY)

**When should this form be used?**

This form should be used when a family wants the court to change its name. This form is **not** to be used in connection with a divorce, **paternity**, or adoption action. If you want a change of name because of a **dissolution of marriage**, paternity, or adoption action that is not yet final, the change of name should be done as part of that case.

This form should be typed or printed in black ink. The petition should only be completed for one adult. If you wish to change the name(s) of another adult and/or child(ren), you should complete and file a Supplemental Form for Petition for Change of Name (Family) for each additional family member and file the supplemental form(s) as an attachment to the petition. **Be sure that the bottom of each child's supplemental form is initialed.** After completing this form, it should be signed before a **notary public** or **deputy clerk**. You should then **file** the original with the **clerk of the circuit court** in the county where you live and keep a copy for your records.

**What should I do next?**

If any of the children for whom you are requesting this change of name are not the legal children of both adults filing this petition, you must obtain the consent of the legal parent(s). A parent not named as a **petitioner** in this action may consent by submitting a **Consent for Change of Name (Minor Child(ren))**, O' Florida Supreme Court Approved Family Law Form 12.982(d).

If the other parent does not consent to the change of name, you may still have a **hearing** on the **petition** if you have properly notified the other parent about your petition and the hearing. If you know where he or she lives, you must use **personal service**. If you absolutely do not know where he or she lives, you may use **constructive service**. For more information about personal and constructive service, you should refer the **"General Instructions for Self-Represented Litigants"** found at the beginning of these forms and the instructions to O' Florida Family Law Rules of Procedure Forms 12.910(a) and 12.913(b) and O' Florida Supreme Court Approved Family Law Form 12.913(a). The law on constructive service is very complex and you may wish to consult an attorney regarding constructive service.

Next, you must obtain a **final hearing** date for the court to consider your request. You should ask the clerk of court, **family law intake staff**, or **judicial assistant** about the local procedure for setting a hearing. You may be required to attend the hearing. Included in these forms is a **Final Judgment of Change of Name (Family)**, O' Florida Supreme Court Approved Family Law Form 12.982(g), which may be used when a judge grants a change of name for a family. If you attend the hearing, you should take the **final judgment** form with you. You should complete the top part of this form, including the circuit, county, case number, division, the name(s) of the petitioner(s) and leave the rest blank for the judge to complete. It should be typed or printed in black ink.

If the judge grants your petition, he or she will sign this **order**. This officially changes your family's name. The clerk can provide you with **certified copies** of the signed order. There will be charges for the certified copies, and the clerk can tell you how much those charges are.

### Where can I look for more information?

**Before proceeding, you should read “General Information for Self-Represented Litigants” found at the beginning of these forms.** For further information, see section 68.07, Florida Statutes.

### Special notes...

The heading of the form calls for the name(s) of the **petitioner(s)**. This is (are) the parent(s) who are requesting the change of their family’s name(s). The judicial circuit, case number, and division may be obtained from the clerk of court’s office when you file the petition.

It may be helpful to compile a list of all of the people and places that will need a copy of the final judgment. This list may include the driver’s license office, social security office, banks, schools, etc. A list will help you know how many copies of your order you should get from the clerk of court after your hearing.

Remember, a person who is NOT an attorney is called a nonlawyer. If a nonlawyer helps you fill out these forms, that person must give you a copy of a **Disclosure from Nonlawyer, O’** Florida Family Law Rules of Procedure Form 12.900 (a), before he or she helps you. A nonlawyer helping you fill out these forms also **must** put his or her name, address, and telephone number on the bottom of the last page of every form he or she helps you complete.

IN THE CIRCUIT COURT OF THE \_\_\_\_\_ JUDICIAL CIRCUIT,  
IN AND FOR \_\_\_\_\_ COUNTY, FLORIDA

Case No.: \_\_\_\_\_

Division: \_\_\_\_\_

IN RE: THE NAME CHANGE OF

\_\_\_\_\_,  
Petitioner/Father,

\_\_\_\_\_,  
Petitioner/Mother.

**PETITION FOR CHANGE OF NAME (FAMILY)**

I/We, {full legal name(s)} \_\_\_\_\_, being sworn,  
certify that the following information is true:

**There are {enter number} \_\_\_\_\_ adults named in this petition.** A supplemental form is attached  
for each adult not set out below.

**There are {enter number} \_\_\_\_\_ children named in this petition. I am/We are the birth or legal  
parents of the minor child(ren) named in this petition.** I/We have attached a completed supplemental  
form for each minor child.

**THE FOLLOWING INFORMATION IS TRUE ABOUT PETITIONER**

( ) HUSBAND ( ) WIFE:

1. **My complete present name is:**

\_\_\_\_\_.

**I request that my name be changed to:**

\_\_\_\_\_.

2. I live in \_\_\_\_\_ County, Florida, at {street address} \_\_\_\_\_.

\_\_\_\_\_.

3. I was born on {date} \_\_\_\_\_, in {city} \_\_\_\_\_, {county} \_\_\_\_\_,  
{state} \_\_\_\_\_, {country} \_\_\_\_\_.

4. My father's full legal name: \_\_\_\_\_.

My mother's full legal name: \_\_\_\_\_.

My mother's maiden name: \_\_\_\_\_.

5. I have lived in the following places since birth:

Dates (to/from)

Address

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9 Check here if you are continuing these facts on an attached page.

6. **Family**

[ / all that apply]

- \_\_\_\_ a. I am not married.
- \_\_\_\_ b. I am married. My spouse's full legal name is: \_\_\_\_\_.
- \_\_\_\_ c. I do not have child(ren).
- \_\_\_\_ d. The name(s), age(s), and address(es) of my child(ren) are as follows (all children, **including those over 18**, must be listed):

Name {last, first, middle initial}	Age	Address, City, State
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

9 Check here if you are continuing these facts on an attached page.

7. **Former names**

[ / all that apply]

- \_\_\_\_ My name has never been changed **by a court**.
- \_\_\_\_ My name previously was changed **by court order** from \_\_\_\_\_  
to \_\_\_\_\_ on {date} \_\_\_\_\_  
by {court, city, and state} \_\_\_\_\_  
A copy of the court order is attached.
- \_\_\_\_ My name previously was changed **by marriage** from \_\_\_\_\_  
to \_\_\_\_\_ on {date} \_\_\_\_\_  
in {city, county, and state} \_\_\_\_\_  
A copy of the marriage certificate is attached.
- \_\_\_\_ I have never been known or called by any other name.
- \_\_\_\_ I have been known or called by the following other name(s):  
{list name(s) and explain where you were known or called by such name(s)} \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. **Occupation**

My occupation is: \_\_\_\_\_

I am employed at: {company and address} \_\_\_\_\_

During the past 5 years, I have had the following jobs:

Dates (to/from)	Employer and employer's address
_____ _____ _____	_____
_____ _____ _____	_____
_____ _____ _____	_____
_____ _____ _____	_____

9 Check here if you are continuing these facts on an attached page.

9. **Business**

[ / one only]

\_\_\_ I do not own and operate a business.

\_\_\_ I own and operate a business. The name of the business is: \_\_\_\_\_.

The street address is: \_\_\_\_\_.

My position with the business is: \_\_\_\_\_.

I have been involved with the business since: {date} \_\_\_\_\_.

10. **Profession**

[ / one only]

\_\_\_ I am not in a profession.

\_\_\_ I am in a profession. My profession is: \_\_\_\_\_.

I have practiced this profession:

Dates (to/from)

Place and address

\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_  
\_\_\_\_\_

9 Check here if you are continuing these facts on an attached page.

11. **Education**

I have graduated from the following school(s):

Degree  
Received

Date of  
Graduation

School

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9 Check here if you are continuing these facts on an attached page.

12. **Felony Convictions**

[ / one only]

\_\_\_ I have not been convicted of a felony.

\_\_\_ I was convicted of a felony on {date} \_\_\_\_\_, in {city} \_\_\_\_\_,  
{county} \_\_\_\_\_, {state} \_\_\_\_\_.

9 Check here if you have been convicted of additional felonies, and explain on an attached page.

13. **Bankruptcy**

[ / one only]

\_\_\_ I have never been adjudicated bankrupt.

\_\_\_ I was adjudicated bankrupt on {date} \_\_\_\_\_, in {city} \_\_\_\_\_

,  
{county} \_\_\_\_\_, {state} \_\_\_\_\_.

9 Check here if you have had additional bankruptcies, and explain on an attached page.

14. **Creditor(s)' Judgments**

[ / one only]

\_\_\_\_\_ I have never had a money judgment entered against me by a creditor.

\_\_\_\_\_ The following creditor(s)' money judgment(s) have been entered against me:

Date	Amount	Creditor	Court entering judgment and case number / if Paid
_____	_____	_____	_____ 9
_____	_____	_____	_____ 9
_____	_____	_____	_____ 9
_____	_____	_____	_____ 9

9 Check here if these facts are continued on an attached page.

15. I have no ulterior or illegal purpose for filing this petition, and granting it will not in any manner invade the property rights of others, whether partnership, patent, good will, privacy, trademark, or otherwise.

16. My civil rights have never been suspended, or, if my civil rights have been suspended, they have been fully restored.

**I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Petitioner

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

Sworn to or affirmed and signed before me on \_\_\_\_\_ by \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC or DEPUTY CLERK

\_\_\_\_\_  
[Print, type, or stamp commissioned name of notary or clerk.]

\_\_\_\_\_ Personally known

\_\_\_\_\_ Produced identification

Type of identification produced \_\_\_\_\_

**IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:** [ N fill in all blanks]

I, {full legal name and trade name of nonlawyer} \_\_\_\_\_,  
a nonlawyer, located at {street} \_\_\_\_\_, {city} \_\_\_\_\_,

{state} \_\_\_\_\_, {phone} \_\_\_\_\_, helped {name} \_\_\_\_\_,  
who is the petitioner, fill out this form.

**ADULT SUPPLEMENTAL FORM FOR PETITION FOR CHANGE OF NAME (FAMILY)**

Case No.: \_\_\_\_\_

**THE FOLLOWING INFORMATION IS TRUE ABOUT PETITIONER**

( ) HUSBAND ( ) WIFE:

1. **My complete present name is:**

\_\_\_\_\_.

**I request that my name be changed to:**

\_\_\_\_\_.

2. I live in \_\_\_\_\_ County, Florida, at {street address} \_\_\_\_\_.

\_\_\_\_\_.

3. I was born on {date} \_\_\_\_\_, in {city} \_\_\_\_\_, {county} \_\_\_\_\_,  
{state} \_\_\_\_\_, {country} \_\_\_\_\_.

4. My father's full legal name: \_\_\_\_\_.

My mother's full legal name: \_\_\_\_\_.

My mother's maiden name: \_\_\_\_\_.

5. I have lived in the following places since birth:

Dates (to/from)

Address

_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____

**9** Check here if you are continuing these facts on an attached page.

6. **Family**

[ / all that apply]

\_\_\_\_ a. I am not married.

\_\_\_\_ b. I am married. My spouse's full legal name is: \_\_\_\_\_.

\_\_\_\_ c. I do not have child(ren).

\_\_\_\_ d. The name(s), age(s), and address(es) of my child(ren) are as follows (all children, **including those over 18**, must be listed):

**Name** {last, first, middle initial}

**Age**

**Address, City, State**

\_\_\_\_\_

**PETITIONER(S) MUST INITIAL HERE** \_\_\_\_\_

PETITIONER # \_\_\_\_\_, continued

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9 Check here if you are continuing these facts on an attached page.

7. **Former names**

[ / all that apply]

\_\_\_\_ My name has never been changed **by a court**.

\_\_\_\_ My name previously was changed **by court** order from \_\_\_\_\_  
to \_\_\_\_\_ on {date} \_\_\_\_\_  
by {court, city, and state} \_\_\_\_\_.  
A copy of the court order is attached.

\_\_\_\_ My name previously was changed **by marriage** from \_\_\_\_\_  
to \_\_\_\_\_ on {date} \_\_\_\_\_  
in {city, county, and state} \_\_\_\_\_.  
A copy of the marriage certificate is attached.

\_\_\_\_ I have never been known or called by any other name.

\_\_\_\_ I have been known or called by the following other name(s):  
{list name(s) and explain where you were known or called by such name(s)} \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. **Occupation**

My occupation is: \_\_\_\_\_  
I am employed at: {company and address} \_\_\_\_\_

During the past 5 years, I have had the following jobs:

Dates (to/from)	Employer and employer's address
_____ /	_____
_____ /	_____
_____ /	_____
_____ /	_____
_____ /	_____
_____ /	_____
_____ /	_____

9 Check here if you are continuing these facts on an attached page.

9. **Business**

[ / one only]

\_\_\_\_ I do not own and operate a business.

\_\_\_\_ I own and operate a business. The name of the business is: \_\_\_\_\_  
The street address is: \_\_\_\_\_  
My position with the business is: \_\_\_\_\_  
I have been involved with the business since: {date} \_\_\_\_\_

10. **Profession**

**PETITIONER(S) MUST INITIAL HERE** \_\_\_\_\_



PETITIONER # \_\_\_\_\_, continued

[ / one only]

\_\_\_\_\_ I am not in a profession.

\_\_\_\_\_ I am in a profession. My profession is: \_\_\_\_\_.

I have practiced this profession:

Dates (to/from)	Place and address
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____
_____/_____/_____	_____

9 Check here if you are continuing these facts on an attached page.

11. **Education**

I have graduated from the following school(s):

Degree Received	Date of Graduation	School
_____	_____	_____
_____	_____	_____
_____	_____	_____

9 Check here if you are continuing these facts on an attached page.

12. **Felony Convictions**

[ / one only]

\_\_\_\_\_ I have not been convicted of a felony.

\_\_\_\_\_ I was convicted of a felony on {date} \_\_\_\_\_, in {city} \_\_\_\_\_, {county} \_\_\_\_\_, {state} \_\_\_\_\_.

9 Check here if you have been convicted of additional felonies, and explain on an attached page.

13. **Bankruptcy**

[ / one only]

\_\_\_\_\_ I have never been adjudicated bankrupt.

\_\_\_\_\_ I was adjudicated bankrupt on {date} \_\_\_\_\_, in {city} \_\_\_\_\_, {county} \_\_\_\_\_, {state} \_\_\_\_\_.

9 Check here if you have had additional bankruptcies, and explain on an attached page.

14. **Creditors' Judgments**

[ / one only]

\_\_\_\_\_ I have never had a money judgment entered against me by a creditor.

\_\_\_\_\_ The following creditor(s)' money judgment(s) have been entered against me:

Date	Amount	Creditor	Court entering judgment and case number	/ if Paid
_____	_____	_____	_____	9
_____	_____	_____	_____	9
_____	_____	_____	_____	9
_____	_____	_____	_____	9

9 Check here if these facts are continued on an attached page.

15. I have no ulterior or illegal purpose for filing this petition, and granting it will not in any manner invade the property rights of others, whether partnership, patent, good will, privacy, trademark, or otherwise.

**PETITIONER(S) MUST INITIAL HERE** \_\_\_\_\_

PETITIONER # \_\_\_\_\_, continued

16. My civil rights have never been suspended, or, if my civil rights have been suspended, they have been fully restored.

**I understand that I am swearing or affirming under oath to the truthfulness of the claims made in this petition and that the punishment for knowingly making a false statement includes fines and/or imprisonment.**

Dated: \_\_\_\_\_

\_\_\_\_\_  
Signature of Petitioner

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Fax Number: \_\_\_\_\_

STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

Sworn to or affirmed and signed before me on \_\_\_\_\_ by \_\_\_\_\_.

\_\_\_\_\_  
NOTARY PUBLIC or DEPUTY CLERK

\_\_\_\_\_  
[Print, type, or stamp commissioned name of notary or clerk.]

\_\_\_\_\_ Personally known

\_\_\_\_\_ Produced identification

Type of identification produced \_\_\_\_\_

**IF A NONLAWYER HELPED YOU FILL OUT THIS FORM, HE/SHE MUST FILL IN THE BLANKS BELOW:** [ N fill in all blanks]

I, *{full legal name and trade name of nonlawyer}* \_\_\_\_\_,  
a nonlawyer, located at *{street}* \_\_\_\_\_, *{city}* \_\_\_\_\_,  
*{state}* \_\_\_\_\_, *{phone}* \_\_\_\_\_, helped *{name}* \_\_\_\_\_,  
who is the petitioner, fill out this form.

**PETITIONER(S) MUST INITIAL HERE** \_\_\_\_\_

**CHILD SUPPLEMENTAL FORM FOR PETITION FOR CHANGE OF NAME (FAMILY)**

Case No.: \_\_\_\_\_

**THE FOLLOWING INFORMATION IS TRUE ABOUT MINOR CHILD # \_\_\_\_\_:**

1. **Minor child's complete present name is:**

\_\_\_\_\_  
**I/We request that minor child's name be changed to:**

\_\_\_\_\_

2. The minor child lives in \_\_\_\_\_ County, Florida, at *{street address}* \_\_\_\_\_

\_\_\_\_\_

3. The minor child was born on \_\_\_\_\_, in *{city, county, state, country}* \_\_\_\_\_

\_\_\_\_\_

4. The minor child's father's full legal name: \_\_\_\_\_

The minor child's mother's full legal name: \_\_\_\_\_

The minor child's mother's maiden name: \_\_\_\_\_

5. The minor child has lived in the following places since birth:

Dates (to/from)

Address

\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_

**9** Check here if continuing these facts on an attached page.

6. [ / one only]

\_\_\_\_ The minor child is not married

\_\_\_\_ The minor child is married to: *{full legal name}* \_\_\_\_\_

7. [ / one only]

\_\_\_\_ The minor child has no children.

\_\_\_\_ The minor child is the parent of the following child(ren): *{enter name(s) and date(s) of birth}*

\_\_\_\_\_

8. **Former names**

[ / all that apply]

\_\_\_\_ The minor child's name has never been changed **by court order**.

\_\_\_\_ The minor child's name previously was changed **by court order** from \_\_\_\_\_

to \_\_\_\_\_ on *{date}* \_\_\_\_\_

by *{court, city, and state}* \_\_\_\_\_

A copy of the court order is attached.

**PETITIONER(S) MUST INITIAL HERE** \_\_\_\_\_

MINOR CHILD # \_\_\_\_\_, continued

\_\_\_\_\_ The minor child's name previously was changed by marriage from \_\_\_\_\_  
to \_\_\_\_\_ on {date} \_\_\_\_\_,  
in {city, county, and state} \_\_\_\_\_.

\_\_\_\_\_ The minor child has never been known or called by any other name.

\_\_\_\_\_ The minor child has been known or called by the following other name(s): {list name(s) and explain  
where child was known or called by such name(s)} \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

9. The minor child is not employed in an occupation or profession, does not own and operate a business,  
and has received no educational degrees. If the minor child has a job, explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_.

10. **Felony Convictions**

[ / one only]

\_\_\_\_\_ The minor child has never been convicted of a felony.

\_\_\_\_\_ The minor child was convicted of a felony on {date} \_\_\_\_\_, in {city} \_\_\_\_\_,  
{county} \_\_\_\_\_, {state} \_\_\_\_\_.

11. **Money Judgments**

[ / one only]

\_\_\_\_\_ The minor child has never been adjudicated bankrupt, and no money judgment has ever been entered  
against him or her.

\_\_\_\_\_ The following money judgment(s) has been entered against him or her:

Date	Amount	Creditor	Court entering judgment and case number	/ if Paid
_____	_____	_____	_____	9
_____	_____	_____	_____	9

**PETITIONER(S) MUST INITIAL HERE** \_\_\_\_\_