

PLEASE TYPE

_____ County, Colorado <input type="checkbox"/> District Court Court address: Phone Number: _____ In Re: Petitioner: Respondent/Co-Petitioner:	▲ COURT USE ONLY ▲
Attorney or Party Without Attorney (Name and Address): Phone Number: _____ E-mail: _____ FAX Number: _____ Atty.Reg.#: _____	Case Number: Division _____ Courtroom _____
Notice of Pending Income Assignment	

Notice is given that I, _____, the Obligee, or my representative _____ intend to activate an income assignment if you, _____, the Obligor, fail to make a full payment of child support and/or maintenance, on the day the payment becomes due as ordered:

Date of Order	Amount of Payment	Court Case Number	Date or Dates Payment Due Each Month
Name of Court			

If a full payment is not paid on the day it becomes due and an income assignment is activated, you have the right to file a written objection to the activation of the income assignment. Your objection must be based on a mistake of fact, such as an error in the identity of the Obligor or in the amount of support or arrears. If your objection is based on the amount of arrears, the income assignment may be activated and enforced as to current support obligations, and the activation of the income assignment as to arrears will be stayed pending the outcome of a hearing on your objection.

When there are arrears, the income assignment shall include payment on these arrears in the amount of one-twenty-fourth of the total amount due up to the date of activation, unless the Obligee or representative agrees to a different payment amount after activation.

The "activation" of an income assignment is when your employer, trustee, or other payor of funds is notified to withhold income for payment of a support obligation and arrears. You may request that the income assignment be activated at any time.

When the income assignment is activated, it shall be a continuing assignment which will apply to your present employer and any future employers. **YOU MUST NOTIFY THE COURT, IN WRITING, WITHIN 10 DAYS OF ANY CHANGE IN YOUR ADDRESS, YOUR EMPLOYER'S ADDRESS, OR IF YOU CHANGE EMPLOYMENT.**

Date: _____

 Signature (type name, address, telephone # below)

CERTIFICATE OF SERVICE

I certify that on _____ (date):

I had the Obligor personally served with the original Notice of Pending Income Assignment and filed the Return of Service with the COURT.

OR

I sent the original Notice of Pending Income Assignment to the Obligor by CERTIFIED MAIL to the Obligor's last-known address as follows and filed a copy with the COURT.

 Signature